



Received:

REQUEST FOR INFORMATION
UNDER RSA 91-1, RIGHT-TO-KNOW-LAW

Please type or print legibly.

Request made by: **Bruce J. Trivellini**

Address: **40 Juniper Ridge**
City, State, Zip: **Henniker, NH 03242**

Email: **onlyhennikerbruce@tds.net** Phone Number:

Information requested. Please be as specific as possible, so that we may be as accurate as possible in meeting your request. [Town of Henniker, c/o Kris Blomback Chairman]

Re: March 21, 2017 Board of Selectmen meeting agenda item New England College performing Arts Center

This request is made pursuant to Part 1, Article 8 of the New Hampshire Constitution and New Hampshire's Right to Know Law codified at RSA 91-A et seq. Please provide me with access to the following described governmental records regarding Town of Henniker Board of Selectmen and any employee, including Town Administrator, who was present at or participated in delivering information pertaining to all agenda items for the Board of Selectmen meeting dated March 21, 2017 and all items listed below for subject matter pertaining to Consent Agenda Item New England College performing Arts Center

1. All government records, including but not limited to the following items listed this to include any town official, including elected or appointed board members, all residents, department heads and contractors:

- All e-mails received from New England College and any email generated by town administrator, Chairman of the Board of Selectmen and any member of the Board of Selectmen, or any other town official before, during or after the Board of Selectmen Meeting March 21, 2017 regarding all items on approved agenda and consent agenda items specifically related to New England College's request for a letter by the Board of Selectmen.
- electronic data including all text messages and emails on cell phones private or government issued cell phones or personal cell phone email accounts pertaining to board business placed on meeting's agenda and created before, during or after above mentioned meeting of March 21, 2017 and all other items pertaining to the prudential affairs of the Town of Henniker for the last 90 days involving this matter of New England College performing Arts center.
- letters to any party involved with agenda item New England College performing Arts Center item placed on consent agenda for March 21, 2017 Board of Selectmen meeting and all items pertaining to this agenda item received or generated for the last year.
- internal communications to and from all town officials, Town Administrator, Board of Selectman Chairman, Board of Selectmen members and all items pertaining to March 21, 2017 agenda item New England College Performing Arts Center
- external communications of any kind including cell phone communications via text, computer or cellular email or phone log from private cell phone or email accounts information created before-during and after the March 21, 2017 Board of Selectmen meeting and all items pertaining to agenda item New England College Performing Arts center
- information regarding contractor proposals for any item on agenda including information obtained via cell phone text message or cell phone email or any email including items received at private email accounts and all items pertaining to the agenda item New England College Performing Arts Center

Requesting only those records which are not subject to NH RSA 91:A exemption that relate to the Board of Selectmen meeting on or about March 21, 2017 and all items relating to Town of Henniker Business pertaining to the subject matter of the New England College Performing Arts center for the last year.

Please be advised that all records in the above request that are in current electronic form are to be sent via email to above email provided. If any document is not in electronic form, please contact me so I can plan to view these documents at town hall.

DO NOT COPY ITEMS OR ATTEMPT TO CHARGE A FEE WITHOUT WRITTEN NOTIFICATION TO ME TO OBTAIN MY APPROVAL either by letter to 40 Juniper Ridge, Henniker, NH 03242 or notification to the email provided above.

Thank you

Dr. Bruce J Trivellini
603-746-3900

Signature of person requesting information.
(may be sent via email w/out signature)

The policy of the Henniker Board of Selectmen is to comply fully with NH RSA 91-A, the Right-To-Know Law.

To supply the most accurate information available in our records, to comply with the law, and to permit our normal office work to proceed effectively, we ask that certain requests for information be made on the attached form.

State law allows **five (5) business days** for making available records that can **legally** be supplied. The office staff will make every effort to meet requests in a shorter time, and will telephone the applicant when materials are ready.

Photocopies of any materials are \$0.50 per page (effective May 1, 2009).

It should be noted that meeting requests for information does not include new compilation of data nor assembling information in a format unavailable in existing records.

Adopted March 1, 1988. Amended April 7, 2009.

Henniker Town Hall, 18 Depot Hill Road, Henniker New Hampshire 03242
Phone (603) 428-3221 / Fax (603) 428-4366 / Web www.henniker.org
Email requests to secretary@henniker.org